

Please complete all sections for change, and tick  if applicable.

Business Internet Banking (OCBC Velocity)

## 1 Tell us about your company

Name of company

华侨银行测试 (上海) 有限公司

OCBC Velocity Organisation ID

O C B C

Who to call ▶ We will call this person if any clarification pertaining to this form is required

张上海

Phone / Mobile for contact

021-2100 1234

## 2 What you need to provide

(1) Certified true copies of Business License

(2) Certified true copies of identification documents(#) and residential address proof for new Velocity Authorisers

# Notes:

- Type of identification documents: Chinese National Resident Identity Card (NRIC), Passport (for foreigner), Exit-Entry Permit or Passport for Taiwan/Hong Kong/Macau resident.
- All of above documents must be Certified true by Company Seal (for China incorporated company) or a quorum of members of Board of Directors(for non-resident company).

## 3a MANAGE AUTHORISED PARTY USER



▶ Applicable to Basic/Standard/ Classic Velocity package only

### Request for

- ADD NEW USER
- REPLACE Existing Access
- ADD-ON to Existing Access
- DELETE Existing User

Full Name of Authorised User

▶ As per NRIC/Passport

NG PING TANG

Existing User ID

NPTANG

Existing Org ID

SGTEST

Company Name (the Authorised Party)

OCBC TEST PT CO

### This user can

- View statement
- Transactions maker
- Transactions authoriser
- Account reconciliation

- ADD NEW USER
- REPLACE Existing Access
- ADD-ON to Existing Access
- DELETE Existing User

Full Name of Authorised User

▶ As per NRIC/Passport

Existing User ID

Existing Org ID

Company Name (the Authorised Party)

- View statement
- Transactions maker
- Transactions authoriser
- Account reconciliation

- ADD NEW USER
- REPLACE Existing Access
- ADD-ON to Existing Access
- DELETE Existing User

Full Name of Authorised User

▶ As per NRIC/Passport

Existing User ID

Existing Org ID

Company Name (the Authorised Party)

- View statement
- Transactions maker
- Transactions authoriser
- Account reconciliation

- ADD NEW USER
- REPLACE Existing Access
- ADD-ON to Existing Access
- DELETE Existing User

Full Name of Authorised User

▶ As per NRIC/Passport

Existing User ID

Existing Org ID

Company Name (the Authorised Party)

- View statement
- Transactions maker
- Transactions authoriser
- Account reconciliation

**3b** **MANAGE AUTHORISED PARTY USER**  ▶ Applicable to **Premium Velocity** package only

- ADD NEW USER**   
  **REPLACE Existing Access**   
  **ADD-ON to Existing Access**   
  **DELETE Existing User**

Full Name of Authorised USER

Existing User ID  Existing Org ID

Company Name of Authorised Party

User group ▶ tick one , if applicable

**A**     **B**  
 **C**     **D**  
 **E**     **F**

**Transaction**

Role \ Service	Payment	Deposits	Cash Pool	Bills	Trade
Transaction Maker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Transaction Authoriser	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Statement View**                     
  **Account reconciliation**

Access to which Account(s)?

All accounts    **OR**   
  Specific accounts:

Remark:

- ADD NEW USER**   
  **REPLACE Existing Access**   
  **ADD-ON to Existing Access**   
  **DELETE Existing User**

Full Name of Authorised USER

Existing User ID  Existing Org ID

Company Name of Authorised Party

User group ▶ tick one , if applicable

**A**     **B**  
 **C**     **D**  
 **E**     **F**

**Transaction**

Role \ Service	Payment	Deposits	Cash Pool	Bills	Trade
Transaction Maker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Transaction Authoriser	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Statement View**                     
  **Account reconciliation**

Access to which Account(s)?

All accounts    **OR**   
  Specific accounts:

Remark:

- ADD NEW USER**   
  **REPLACE Existing Access**   
  **ADD-ON to Existing Access**   
  **DELETE Existing User**

Full Name of Authorised USER

Existing User ID  Existing Org ID

Company Name of Authorised Party

User group ▶ tick one , if applicable

**A**     **B**  
 **C**     **D**  
 **E**     **F**

**Transaction**

Role \ Service	Payment	Deposits	Cash Pool	Bills	Trade
Transaction Maker	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Transaction Authoriser	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Statement View**                     
  **Account reconciliation**

Access to which Account(s)?

All accounts    **OR**   
  Specific accounts:

Remark:

**4 OTHER SPECIFIC INSTRUCTIONS OR REMARKS**

**5 AGREEMENT**

For an enterprise incorporated in the People's Republic of China, to be signed by Legal Representative or authorised person. For an enterprise incorporated outside the People's Republic of China, to be signed by a quorum of members of Board of Directors.

To OCBC Bank

I/We agree to abide and be bound by the Business Account Terms and Conditions applicable to my account(s) with OCBC Bank (available at all OCBC Bank branches and/or at [www.ocbc.com.cn](http://www.ocbc.com.cn)) which I/we have read and any amendments, alterations and additions thereto as may from time to time be made.

I/We consent to disclosures as provided therein and agree that all payments be debited from my/our account(s) with you. The person(s) whose information appear in the Authorised User section above and/or in other letter(s) of instruction is/are authorised to perform and effect the above services opted by me/us at any time and from time to time for and on my/our behalf in relation to the abovementioned accounts. I/We confirm that the abovementioned Authorised User(s) has/have sufficient authority to perform and effect all transactions of such services for and on my/our behalf and all such transactions shall be binding and conclusive on me/us.

I/We agree that the number appearing in the [mobile number] section above shall be used by OCBC Bank for security, authentication and/or verification purposes and procedures. By signing below, I/we confirm that I/we am/are authorised to sign the application form for and on behalf of the company /association/club/society/partnership.

For change of OCBC Velocity Service Package only, the Authorised User(s) and authorisation herein shall supercede and cancel all previous notifications on Authorised users, contact or other information, relevant accounts and conditions of usage howsoever communicated.

SSO Service

Without prejudice to the generality of the foregoing, and where I/We activate and/or use the Single Sign On Service ("SSO Service"), I/We:

- a) Confirm that I/we understand nature of the SSO Service, and that the SSO Service allows certain authorised users (each an "Authorised User") to access, operate and/or receive information relating to certain designated account(s) (each a "Designated Account");
- b) Agree and confirm that the extent to which any Authorised User may access, operate and/or receive information relating to receive information relating to each Designated Account, as well as the identity and authorisations in respect of any Authorised User at any given time shall be as set forth in the Authorised User section above;
- c) Agree to be bound by the prevailing SSO Terms (as may be amended by OCBC Bank from time to time and also accessible at [www.ocbc.com.cn](http://www.ocbc.com.cn)), which I have read and understood, and that, for the avoidance of doubt, this form shall be deemed to constitute an "SSO Application Form" under the SSO Terms;
- d) Represent, warrant and undertake to OCBC Bank that at any given time, each Authorised User as listed in the Authorised User section above is duly authorised to access, operate and/or receive information in relation to each Designated Account, and that all information submitted herein is complete, up-to-date, accurate and true;
- e) Acknowledge and agree that OCBC Bank shall be entitled to: (i) rely upon and act in accordance with any instruction referable to any Authorised User in connection with the SSO Service; (ii) treat any instruction, which is referable to any Authorised User, received by it as fully authorised by, and binding and conclusive upon, me/us; and (iii) unless expressly prohibited by mandatory laws, not be liable for any losses, liabilities, costs, expenses, damages, claims, actions or proceedings of any kind whatsoever (whether direct, indirect or consequential) in respect of any matter of whatever nature and howsoever arising (whether in contract, tort, negligence or otherwise) in connection with any reliance on or any action taken by OCBC Bank as a result of it acting upon any instruction referable to any Authorised User; and
- f) By signing below, I/We confirm that I/we am/are authorised to sign this SSO Application Form for and on behalf of the company/association/club/society/partnership

Company Seal

Signature or Seal of Legal Representative / Authorised Person

Date ▶ YYYY / MM / DD)



Complete and return this form to us

For more information, please contact us at **40089 40089** or email **CustomerVoice@ocbc.com**

**We will process your request asap after receiving this form.**

**For bank's use**

- On-site applying    *Attended by*
- Off-site applying